

## June 22, 2021 Administrative Council Meeting Minutes

### Opening Prayer

### Attendance

Jim Bragg, Mitch Edris, Robb Faller, Jared George, Katie Govern, Ruth Leibold, Kim Moyer, Mark Nichols, Kerry Ollar, Rick Rollman, Ilene Schriver, Leann Snyder, Gene Ulrich, Eric Wentling, Paul Wentling, Laurie Shuey

### March 2021 Minutes for Administrative Council

*Motion to approve March 2021 Meeting Minutes: Leann Snyder*

*2<sup>nd</sup>: Rick Rollman*

*Vote to approve: Unanimous*

### Devotion & Prayer

### Treasurer's Report

May 31, 2021 Income: \$159,513.88

Expenses                    \$158,735.98

Net Income to Date:                 - \$777.90

Building Fund                         \$131,400.17

*Motion to approve Treasurer's Report: Gene Ulrich*

*2<sup>nd</sup>: Rick Rollman*

*Vote to approve: Unanimous*

### New business:

Pastor Robb: Discussed process of moving forward with purchasing the property and plan to close August 31, 2021. They will receive terms of sale from three different banks before they choose a bank to finance the property.

Pastor Robb: The following people will fill in for people that have resigned in these committees.

Staff Parish Relations Committee: Frank Moore (2021) and Amanda Murray (2022)

Board of Trustees: Jo Miller (2021)

*Vote to approve: Unanimous*

Pastor Robb: Looking to separate out the treasurer's responsibilities into two roles:

1. Process all bills and pay them. Barb Blauch would then write all the checks.
2. Reconcile the bills and create the reports

There would then be assistant treasurers instead of one Treasurer. This is a volunteer position.

*Motion to split the duties of the Treasurer and add an assistant treasurer: Jim Bragg*

*2<sup>nd</sup>: Jared George*

*Vote to approve: Unanimous*

*Motion to have Barb Blauch serve as the new Treasurer position: Robb Faller*

*2<sup>nd</sup>: Eric Wentling*

*Vote to approve: Unanimous*

Eric Wentling: Discussed progress of the Building Committee and Capital Campaign Committee, both of which have continued to meet. Ad Council had previously approved \$24,000 for Gene Musser's consultations. The \$24,000 was donated by an individual in the church to cover the cost. Ad Council will control all the timing for both committees.

*Motion for Ad Council to suspend the Capital Campaign until Ad Council renews the Capital*

*Campaign: Eric Wentling*

*2<sup>nd</sup>: Gene Ulrich*

Comments: Website needs updated. Pastor Robb will reach out to Leah Staley.

*Vote to approve: Unanimous*

*Motion to Adjourn: Jim Bragg*

*2<sup>nd</sup>: Mark Nichols*

*Vote to approve: Unanimous*

**Next Administrative Council Meeting – Tuesday, September 28, 2021 at 7pm**